

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
WORKING SESSION
JANUARY 3, 2017
TOWN HALL
2:00 PM**

Board Members Present: Nadine A. Hawver, Chairman
David A. Smith, Jr., Clerk
Andrew G. Petersen

Others Present: Rhonda LaBombard, Town Administrator
Ronald Bassett, Highway Superintendent

Chairman Hawver called the meeting to order at 2:00 PM

Discussion ensued with Highway Superintendent Bassett regarding the condition of the roads during and after recent snow storms, issues and damages. It was the consensus of the Board to schedule meetings with three Highway employees.

Discussion ensued regarding Superintendent Bassett overseeing the Transfer Station. This discussion will continue at a future meeting.

Discussion ensued regarding the FY2018 budget, including salary increases. Administrator LaBombard will provide detailed financial information and the discussion will continue at a future meeting.

Discussion ensued regarding a proposal to upgrade the elevator. The Contractor will need to have Thyssen Krupp present to move the elevator during construction. Administrator LaBombard and Building Commissioner Carmody will meet with the representative from the elevator company to discuss an affordable rate. Selectman Smith moved to accept the proposal of \$23,784, from Michael White Contractors, Inc. to perform an upgrade on the elevator, and authorized Administrator LaBombard to sign the proposal, pending acceptable rate from Thyssen Krupp, seconded by Selectman Petersen. The motion carried unanimously.

The Board discussed a proposed DLTA regarding aviation. It was the consensus of the Board not to support a DLTA application regarding aviation.

Selectman Smith moved to adjourn the meeting, seconded by Selectman Petersen. The motion carried unanimously.

Selectman Hawver adjourned the meeting at 3:00 PM

Respectfully submitted:

Rhonda LaBombard
Town Administrator

Documents reviewed at this meeting:
Proposal from Michael White Contractors, Inc.